

# WORKFORCE TRAINING CLASSES

## John Wood Community College Pittsfield Campus

### OSHA 10 General Industry

Tuesday, January 26, 6 to 9:30pm;  
Thursday, January 28, 6 to 9:30pm;  
and Tuesday, February 2, 5:30 to 9:30pm  
Location: JWCC Pittsfield Campus  
Instructor: Jim Fuhrman • Cost: \$150

This training course is intended to provide entry level general industry workers information about their rights, employer responsibilities, and how to identify, abate, avoid and prevent job related hazards on a job site. This course offers the resources and tools to create or enhance an effective safety and health management system, a review of the OSHA Act, and highlights of many key General Industry Safety and Health Standards. The course will be taught by an OSHA Outreach Authorized Trainer.

### Lunch and Learn

#### Medical Marijuana in the Workplace

Monday, February 22  
Time 11:45am to 1:30pm  
Location: JWCC Pittsfield Campus  
Presenter: Chris Wildrick, Falcon Safety Group, LLC • Cost: \$45  
Illinois Medical cannabis laws have changed and you don't want your company left behind. Has your organization done its homework on the subject of medical cannabis for your Illinois employees and how to treat it in the workplace? John Wood Community College and the Falcon Safety Group can help ensure you are armed with the right tools to make the best decisions for your company.

### Excel for Business – Beginners Class

Thursday, March 3, 2016  
Time: 4:00 to 8:00pm  
Location: JWCC Pittsfield Campus  
Instructor: Beth Bower • Cost: \$50 per person  
This introductory course covers general uses of a spreadsheet by offering hands-on examples of entering and editing various types of data. Discover how formulas and functions work and how to prepare an eye-pleasing printout that includes cell formatting, correctly sized rows/ columns and aligned data.

**For more information and to RSVP**  
**Contact Kelly Lewis at 217.641.4971 or [lewis@jwcc.edu](mailto:lewis@jwcc.edu)**



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